

PART-TIME TELLER – PROCESSOR

ABOUT US:

- \$65 million bank with locations in La Crosse, Holmen, and Sparta.
- Accessible, local management with in-market ownership.
- Focused on helping customers, not sales or referral goals.
- Specializing in residential mortgages and small business financing.
- Unique deposit accounts include rewards-based checking.

ABOUT THIS POSITION:

- The shift to digital banking has resulted in less lobby, drive-up, and telephone traffic. As a result, primary responsibilities will include loan processing, digital file scanning, online banking and debit card assistance, record keeping, and account reconciliation, etc.
- Be a “point of contact” and process transactions for customers as needed.
- Must comply with banking laws and regulations. Training provided.
- Work as part of a team and be informed about products and services.

ABOUT YOU:

- Strong work ethic and positive attitude required.
- Flexibility and willingness to be versatile is crucial given emphasis on other duties.
- Attention to detail is important.

BENEFITS:

- Compensation based on work experience ranging from \$13/hr to \$17/hr.
- 9:00 am to 3:00 pm, Monday through Friday.
- 10 vacation days annually and rotation of “soft” federal holidays.
- Outstanding retirement plan. Annual employer contributions equal to 25% of W-2 income.

RESUMES TO:

- Email to Morgan Farmer
(morgan.farmer@parkbank.bank) with
“Part-Time Teller-Processor” in the
subject line.
- Regular mail to Park Bank, Attn: Morgan
Farmer, P.O. Box 100, Holmen, WI 54601.

